



## UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/966,733	10/01/2001	Taco Van Leperen	04694.00075

CONFIRMATION NO. 3598

## FORMALITIES LETTER



\*OC000000007024913\*

27160  
PATENT ADMINSTRATOR  
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Date Mailed: 11/05/2001



## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.  
*Applicant must submit \$ 370 to complete the basic filing fee for a small entity.*
- Total additional claim fee(s) for this application is \$123.
  - \$81 for 9 total claims over 20.
  - \$42 for 1 independent claims over 3 .
- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 558.**

*A copy of this notice **MUST** be returned with the reply.*

Customer Service Center  
Initial Patent Examination Division (703) 308-1202

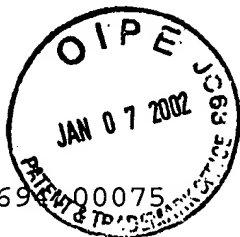
PART 2 - COPY TO BE RETURNED WITH RESPONSE

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01/09/2002 ANAB11 00000065 501710

370.00 CH  
81.00 CH  
42.00 CH  
65.00 CH

01 FC:201  
02 FC:203  
03 FC:202  
04 FC:205



04698-000075

31 Sector  
PATENT APPLICATION

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

In re Application of: )  
TACO VAN IEPEREN ) Examiner: NYA  
Application No.: 09/966,733 ) Group Art Unit: 2151  
Filed: October 1, 2001 )  
For: METHOD AND SYSTEM FOR ) January 7, 2002  
CREATING AND MANAGING )  
SECURE SHARED WORKSPACES )

**Box Missing Parts**

Commissioner for Patents  
Washington, D.C. 20231

**ATTENTION: APPLICATION PROCESSING DIVISION, SPECIAL  
PROCESSING AND CORRESPONDENCE BRANCH**

**RESPONSE TO NOTICE TO FILE MISSING PARTS OF  
NONPROVISIONAL APPLICATION - FILING DATE GRANTED**

Sir:

In response to the NOTICE TO FILE MISSING PARTS OF  
NONPROVISIONAL APPLICATION - FILING DATE GRANTED mailed November  
5, 2001, enclosed please find an executed Declaration/Power of  
Attorney form. Also enclosed is a copy of the NOTICE TO FILE  
MISSING PARTS OF NONPROVISIONAL APPLICATION - FILING DATE GRANTED  
paper.

The Commissioner is hereby authorized to charge Deposit Account No. 50-1710 for the \$493.00 filing fee and the \$65.00 surcharge fee. The Commissioner is also authorized to charge any additional fees due with respect to this filing to Deposit Account No. 50-1710. A duplicate copy of this paper is attached.

Applicant's undersigned attorney, may be reached in our Washington, D.C. office by telephone at (202) 625-3500. All correspondence should continue to be directed to our address given below.

Respectfully submitted,

  
Attorney for Applicants

Registration No. 31,588

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